

**COMMUNITY PRESERVATION COMMITTEE**  
**DRAFT Minutes, March 8, 2012**  
**Acton Memorial Library**

Members present: Walter Foster (chair), Janet Adachi, Tory Beyer, Roland Bourdon, Doré Hunter, Betsy Mercier, Susan Mitchell-Hardt, Corrina Roman-Kreuze, Ken Sghia-Hughes  
Also present: Steve Noone (Finance Committee observer), Roland Bartl (staff)

The meeting was opened at 7:35pm.

1. Minutes of 02/16/12

Minutes of February 16, 2012, were approved unanimously as amended.

2. 2012 Projects – finalize project funding recommendations for Windsor project and Open Space (finalize spreadsheet)

Walter advised the committee that the Windsor Building project was withdrawn by the Board of the Selectmen last week, and that the Open Space Committee has modified its request up to \$500,000. After discussion, the committee voted unanimously to recommend funding the open space set-aside at \$500,000. The committee also voted to designate \$528 of re-captured funds from previous years' funding to the historic preservation set-aside.

Applicants for the Skatepark and Lower Fields projects were present to discuss the issue of trash and graffiti at the skatepark. (Cathy Fochtman, Recreation Dept and Chip lastname???, Lower Fields)

Committee members had the following questions and comments (member comments in *italics*, applicant responses in plain text):

*What would be the impact on the Skatepark if the field project is delayed?* The driveway to the fields would not be constructed if the Lower Fields are not built.

*What would the lighting illuminate?* The lighting is street lighting for the parking lot, and not the skatepark itself.

*Will the lighting from the field illuminate the skatepark?* No, the sports lighting on the field will not spill over to the skatepark. The applicant also explained that the field will have security cameras. (The same security camera consultant is also helping the school update the camera equipment on the rest of the campus as well.) The Recreation Department will be taking on additional policing of the area to keep up with the trash and graffiti there.

*Anything you can do to improve conditions at the skatepark is good, as it will likely help deter further abuse of the park.*

*An adult presence can also deter some of the negative behavior there.*

*Lighting is in some ways more important than putting in the new bowl. Lighting will improve conditions there. You may want to consider running additional conduit to allow for future lighting to be added more easily, and you may want to add motion-activated lighting.* The applicant indicated that they could add 2 additional conduits and ensure that the electrical circuit installed will be capable of handling the extra power required.

3. 2012 ATM – finalize CPA program article

The committee reviewed the draft warrant article, version 2, that incorporates the \$500,000 recommendation for the open space set-aside, and has no reference to the Windsor Building project. The committee voted unanimously to approve the wording of the warrant article as amended.

Steve Noone reported that the Finance Committee voted to recommend all the CPC projects except 468 Main Street and Open Space set-aside. 468 Main Street was deferred due to the concern that Town offices may at some point in the near future be moved to a new building outside of Town Center, in which case ADA-compliance will not be needed at 468 Main St. The recommendation of the Open Space set-aside was deferred because the CPC had not yet voted on this application. Sachem Way was the only other project that received comments at the FinCom meeting.

4. 2012 ATM – draft presentation – gathering materials/data (project liaison assignments)

Walter directed each liaison to solicit 1 or 2 visual images from each applicant for use in the Town Meeting presentation. Walter will be putting the presentation together.

5. Administrative Update

No updates.

The meeting was adjourned at 9:10 pm.

Respectfully submitted,

Ken Sghia-Hughes, Clerk